



**❗ REMINDER: EACH FORM SUBMISSION MUST INCLUDE A COPY OF THE EXECUTED LEASE**

**OWNER INFORMATION**

HOMEOWNER NAME: \_\_\_\_\_ LOT #: \_\_\_\_\_  
 PROPERTY ADDRESS: \_\_\_\_\_  
 MAILING/BILLING ADDRESS: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_  
 PHONE: \_\_\_\_\_

**TENANT INFORMATION**

LEASE START DATE: \_\_\_\_\_ LEASE END DATE: \_\_\_\_\_  
 TENANT/LESSEE NAME(S): \_\_\_\_\_  
 EMAIL: \_\_\_\_\_  
 CELL PHONE: \_\_\_\_\_  
 OTHER PHONE: \_\_\_\_\_

**ADDITIONAL OCCUPANT INFORMATION** *(please list all occupants over 14 years of age)*

TOTAL NUMBER OF OCCUPANTS:	_____		
ADDITIONAL OCCUPANT 1 NAME:	_____	RELATIONSHIP TO TENANT:	_____
ADDITIONAL OCCUPANT 2 NAME:	_____	RELATIONSHIP TO TENANT:	_____
ADDITIONAL OCCUPANT 3 NAME:	_____	RELATIONSHIP TO TENANT:	_____
ADDITIONAL OCCUPANT 4 NAME:	_____	RELATIONSHIP TO TENANT:	_____
ADDITIONAL OCCUPANT 5 NAME:	_____	RELATIONSHIP TO TENANT:	_____
ADDITIONAL OCCUPANT 6 NAME:	_____	RELATIONSHIP TO TENANT:	_____

**NOTE: IF ADDITIONAL OCCUPANTS ARE OVER THE AGE OF 16, PROOF OF ADDRESS FOR EACH OCCUPANT MUST BE SUBMITTED WITH FORM IF NOT IMMEDIATE FAMILY MEMBERS OF TENANT (CHILDREN, SPOUSE, PARENT, ETC.)**

**OWNER TO VERIFY AND INITIAL EACH OF THE FOLLOWING REQUIREMENTS**

\_\_\_\_\_ The Owner shall explain the CC&Rs, Rules and Regulations and all HOA policies, etc. to Lessee/Tenant.

\_\_\_\_\_ The Owner understands that they are fully responsible for actions of the Lessee/Tenant in relation to violation of the Association CC&R's, Rules and Regulations and all Reserve at Sawgrass policies, etc. and that Owner is subject to any action related to the enforcement of these documents.

\_\_\_\_\_ A copy of the signed Association Tenant Registration Form will be forwarded to the Association Management Company at least five (5) days prior to the commencement of the lease.

\_\_\_\_\_ The Owner understand that my assessments must be paid in full and that the account must remain in good standing for Lessee/Tenants and the members of his/her household to register for and have continued use of the recreational facilities.

**TENANT TO VERIFY AND INITIAL EACH OF THE FOLLOWING REQUIREMENTS**

\_\_\_\_\_ The Lessee/Tenant agrees that he/she has been given the CC&Rs, Rules and Regulations and all Reserve at Sawgrass policies, etc., and will obey them fully. They are also available on the [www.reserveatsawgrass.com](http://www.reserveatsawgrass.com) community website.

Owner Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_  
 Tenant Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**EMAIL TO: HOA@reserveatsawgrass.com**