



RESERVE AT SAWGRASS HOMEOWNERS ASSOCIATION, INC. BOARD OF DIRECTORS MEETING MINUTES

MEETING TYPE: Board Meeting
DATE: March 18, 2021
TIME: 5:30 PM
LOCATION: Zoom Meeting

I. CALL TO ORDER

President Brian Toy called the meeting to order at 5:46 pm.

II. ROLL CALL OF OFFICERS/VERIFICATION OF QUORUM

Present: Brian Toy, President
Iliana Camacho-Diaz, Secretary Treasurer
Warren Stimpson, Vice President

Required Quorum Present?: Yes

Members Present: None

III. PROOF OF NOTICE

Notice duly posted at both mailbox community notice boards and posted to community website.

IV. APPROVAL OF PRIOR MEETING MINUTES

Motion to approve the Board Meeting Minutes from February 16, 2021 was motioned by Iliana Camacho-Diaz and seconded by Brian Toy. Motion carried, all in favor.

V. NEW BUSINESS

• **Open Violations**

- Violation List attached- Motion to levy fine of \$100 per day until corrected by Brian Toy, seconded by Iliana Camacho-Diaz. Motion carried, all in favor.
- Discussion on handling future violations that are escalated to fine/hearing stage. Motion made by Iliana Camacho-Diaz to proceed to levy fines for future violations if:
 - The violation has been verified by at least one Board Member as meeting the proper notice requirements; and,
 - At least one Board member has personally verified the violation is valid.

The violation fine will be considered approved by the Board and will direct the property manager to proceed to the hearing stage. Seconded by Brian Toy. Motion carried, all in favor.

- **Fine Waiver Requests** – Board discussed fine waiver requests policy draft. Motion to adopt Policy #2021-01 “Fine/Fee Review Policy” was made by Brian Toy. Seconded by Warren Stimpson. Motion carried, all in favor.

VI. ADJOURNMENT

Iliana Camacho-Diaz made motion to adjourn the meeting, Warren Stimpson seconded motion, all in favor, motion passed, meeting adjourned at 6:24PM.