

## **RESOLUTION TO PERMIT ONLINE VOTING AT MEMBERSHIP MEETINGS**

**WHEREAS**, the Board of Directors (“Board”) of RESERVE AT SAWGRASS HOMEOWNER ASSOCIATION, INC. (“Association”) is charged with administering the business affairs of the Association, including membership meetings; and

**WHEREAS**, from time to time members will be provided with an opportunity to vote on matters at the Association’s annual meeting or special meetings of the membership, including but not limited to, the election of directors, amendments to the Association’s Governing Documents and proposals initiated by the Board; and

**WHEREAS**, Section 720.317, Florida Statutes allows the Association to conduct elections and other membership votes through an Internet-based online voting system if certain legal requirements are met pursuant to a Board resolution that is adopted after fourteen days’ notice to the membership, which notice shall be posted in the community, mailed or duly delivered to the members, and documented with an affidavit of posting and mailing; and

**WHEREAS**, the Association may conduct elections and other membership votes through an Internet-based online voting system if members consent in writing, and the Association provides each member with: (a) a method to authenticate the member’s identity to the online voting system; (b) a method to confirm, at least 14 days before the voting deadline, that the member’s electronic device can successfully communicate with the online voting system; and (c) a method that is consistent with the election and voting procedures in the Association’s bylaws; and

**WHEREAS**, any such Internet-based voting system shall be able to: (a) authenticate the member’s identity; (b) authenticate the validity of each electronic vote to ensure that the vote is not altered in transit; (c) transmit a receipt from the online voting system to each member who casts an electronic vote; (d) permanently separate any authentication or identifying information from the electronic election ballot, rendering it impossible to tie an election ballot to a specific member; and (e) store and keep electronic ballots accessible to election officials for recount, inspection, and review purposes.

**NOW, THEREFORE, BE IT RESOLVED** that the following policies and procedures shall apply to online voting at Association meetings of the membership:

1. The foregoing recitals are incorporated by reference as if completely restated herein.
2. The Association’s managing agent shall, at the direction of the Board of Directors, advise all members of their opportunity to vote through an Internet-based voting system. Such notice shall contain a form for members to complete in order to document their written consent to engage in electronic voting at Association meetings of the membership.
3. Any member may consent to participating in electronic voting at Association meetings of the membership by completing the Association’s “Electronic Voting Consent Form” that is approved by the Association’s Board of Directors pursuant to this Resolution or such other written consent that is accepted by the Association’s Board of Directors from time to time. Unless a member completes the “Electronic Voting Consent Form” or such other written consent that is accepted by the Association’s

Board of Directors from time to time, the member shall not be permitted to vote online in any Association membership meeting.

4. Where a member has duly consented in writing to engage in online voting at an Association meeting of the membership, the member's electronic vote shall be counted as being in attendance at the given membership meeting for purposes of determining a quorum.
5. Any written consent to engage in online voting shall be received by the Association at least fourteen (14) calendar days prior to the meeting of the membership where the vote will occur. If a member does not complete and timely deliver to the Association the required written consent referenced above, the member shall not be permitted to vote online at the membership meeting.
6. A member's written consent to engage in online voting is valid until the member opts out of online voting, in writing. Any such notice to opt out of online voting shall be provided to the Association, in writing, at least thirty (30) days before a membership meeting where a vote may occur. Such notice shall be sent to the Association at the following address or via such other written process that is accepted by the Association's Board of Directors from time to time:

Board of Directors  
RESERVE AT SAWGRASS HOMEOWNER ASSOCIATION, INC.  
c/o FirstService Residential  
2300 Maitland Center Parkway Suite 101  
Maitland, FL 32751

7. The policies set forth herein shall apply to any matter that requires a vote of the Association's membership.

**IN WITNESS WHEREOF**, the Board of Directors of Reserve at Sawgrass Homeowners Association, Inc. has approved the provisions hereof this 15 day of January, 2021, at a duly called meeting of the Board at which a quorum was present, by a vote of 2 to 0.

Respectfully submitted,

  
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Secretary